PURCHASE ORDER

PO Number: PO-2026-0001

Status: APPROVED Date: 15 Aug 2026

Order Details

Title: Laptop for Sales
Requested By: John Smith
Department: Sales
Vendor: DELL
Vendor Details:
aaa
Date Requested: 15 Aug 2026
Reason for Purchase:
No stock available

Items

#	Description	Qty	Unit Price	Amount
1	DELL XXX	1	500.00	500.00
			Total	**500.00**

Approval

Approved By: James
Approved On: 15 Aug 2026
Notes:
Approved